

Roller Shade Installation Guide

Chain Operated Roller Shades with 3" & 4" Fascia

EASY INSTALLATION

Estimated Installation Time: 15–20 Minutes

Recommended: Two people for shades over 72" wide.

Thank you for choosing **Blinds Chalet**. Please read these instructions completely before beginning installation. Following these steps will ensure your new roller shade operates smoothly and provides years of reliable performance.

Before You Begin

Parts Included

- Roller Shade Assembly
- Mounting Brackets (2)
- Fascia Cover
- Chain Tension Device
- Optional Bracket Covers (if ordered)
- Mounting Screws

Tools Required

- Tape Measure
 - Pencil
 - Level
 - Drill or Screwdriver
 - Phillips Driver Bit
 - Safety Glasses
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Installation Tips

- ✓ Verify all parts are included before starting.
 - ✓ Install both brackets perfectly level.
 - ✓ Use wall anchors when mounting into drywall without a stud.
 - ✓ Test shade operation before installing the fascia.
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STEP 1

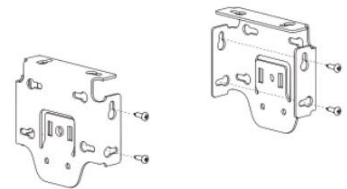
Install the Mounting Brackets

Choose the mounting method that matches your installation.

Wall Mount

1. Position the brackets at the desired height above the window.
 2. Ensure both brackets are level and aligned.
 3. Secure each bracket using the appropriate mounting screws.
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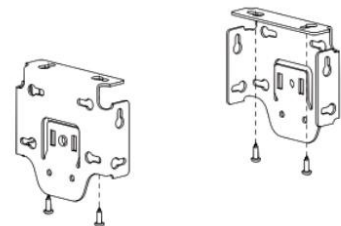
Wall Mount



Ceiling Mount

1. Position the brackets directly above the window opening.
2. Ensure both brackets are aligned with one another.
3. Secure each bracket with the appropriate mounting screws.

Ceiling Mount



Inside Mount

1. Position the brackets inside the window opening.
2. Ensure both brackets are installed at the same depth.
3. Fasten securely using the supplied mounting holes.

PRO TIP

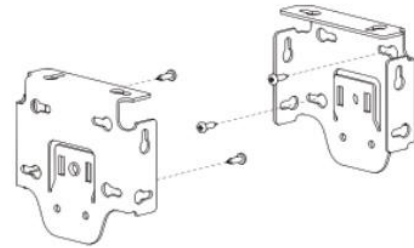
Measure from the front edge of the window opening to each bracket to ensure they are mounted at the same depth. This helps the shade roll evenly.

STEP 2

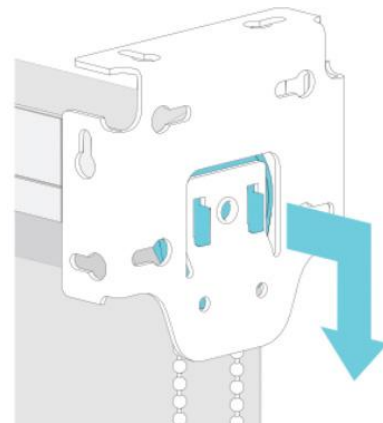
Install the Roller Shade

1. Insert the **idle (spring-loaded) end** of the shade into the idle bracket.
 2. Compress the idle pin fully.
 3. Swing the clutch end upward toward the opposite bracket.
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4. Push firmly until the clutch hooks fully engage the mounting bracket.
 5. Gently pull downward to verify the shade is securely locked into both brackets.

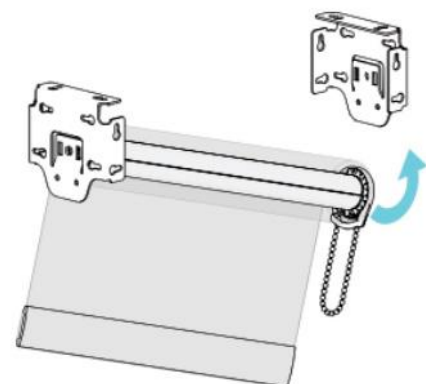
Inside Mount



Ensure Clutch Hooks engage Bracket



Compress Idler, swing assembly to bracket



✓ CHECK YOUR INSTALLATION

The roller shade should:

- Raise smoothly
- Lower smoothly
- Remain securely locked in both brackets
- Roll evenly across the window

⚠ IMPORTANT

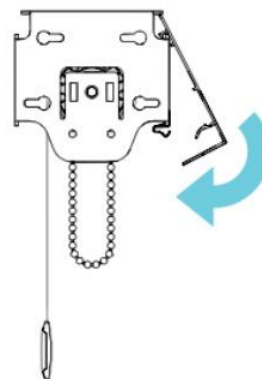
If the clutch hooks are not fully engaged, the shade may become dislodged during operation.

Attach Fascia Cover ⬠ Swing from top

STEP 3

Install the Fascia

1. Hook the top edge of the fascia over the mounting brackets.
2. Swing the bottom edge downward toward the shade.
3. Press gently until the fascia snaps securely into place.



💡 PRO TIP

Always verify the shade operates correctly **before installing the fascia**.

Making adjustments is much easier before the fascia is attached.

STEP 4

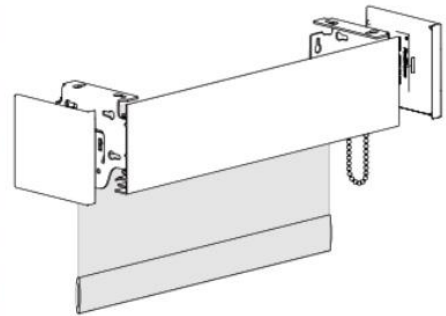
Install Optional Bracket Covers

If your shade includes decorative bracket covers:

1. Align each cover with the mounting bracket.
2. Press firmly until the cover snaps securely into place.

Bracket covers provide a clean, finished appearance by concealing the mounting hardware.

If Bracket Covers (optional part)



STEP 5

Install the Chain Tension Device

The chain tension device is an important child safety feature and should always be installed.

Installation

1. Lower the shade completely.
 2. Pull the chain loop tight.
 3. Position the chain tension device against the wall or window frame.
 4. Secure the tension device using the supplied screws.
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Release the Internal Spring

⚠ IMPORTANT

After the tension device has been securely mounted:

1. Locate the **release button** on the tension device.
2. Press the release button.
3. The internal spring will engage.

The spring should remain compressed enough to keep the chain taut while allowing smooth operation.

Failure to release the spring after installation may cause:

- Difficult chain operation
 - Excessive pulling force
 - Poor shade performance
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Verify Proper Operation

The chain should:

- Move smoothly
 - Remain taut
 - Raise and lower the shade easily
-

Final Installation Checklist

Before completing your installation, verify the following:

- ☐ Brackets securely mounted
- ☐ Roller shade fully engaged
- ☐ Shade operates smoothly
- ☐ Fabric rolls evenly
- ☐ Fascia securely installed
- ☐ Bracket covers installed (if applicable)
- ☐ Chain tension device installed

☐ Release button pressed

☐ Chain remains taut

Care & Cleaning

- Dust regularly using a microfiber cloth or feather duster.
 - Vacuum with a soft brush attachment when needed.
 - Spot clean using mild soap and water.
 - Never immerse the fabric in water.
 - Do not use abrasive cleaners or harsh chemicals.
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Troubleshooting

Shade will not lock into the brackets

Possible Cause

The clutch hooks have not fully engaged.

Solution

Remove the shade and reinstall, ensuring the clutch clicks securely into place.

Shade rolls unevenly

Possible Cause

Brackets are not level.

Solution

Check bracket alignment and reinstall if necessary.

Chain is difficult to operate

Possible Cause

The chain tension device release button has not been pressed.

Solution

Press the release button and verify the spring is engaged.

Fascia will not snap into place

Possible Cause

The top edge was not hooked onto the brackets first.

Solution

Hook the top edge over the brackets before rotating the bottom inward.

Need Assistance?

We're Here to Help!



Call Us

480-470-1127



Text Us

602-905-3700



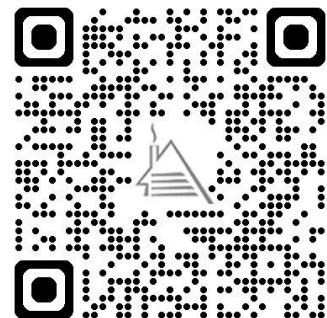
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Website

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Scan the QR Code to visit our support page for additional installation resources, FAQs, and customer assistance.

Blinds Chalet

Family-Owned. Expert Advice. Quality Window Coverings.

Thank you for choosing **Blinds Chalet**. We appreciate your business and hope you enjoy your new custom roller shades for years to come.